

The Board of Education of the Fairfield City School District in the County of Butler, Ohio, held a Regular Meeting on the 25th of June 2020 that was not held at Fairfield High School Catherine D. Milligan Community Room, but was broadcasted virtually.

The meeting was called to order by the President at 6:30 pm.

ROLL CALL – Present: Mr. Begley, Mr. Berding, Mrs. Gundrum, Mrs. O’ Neal & Mrs. Shorter
Absent: None

Also present: Mr. Smith, Mrs. Lane, Mr. Martin, Mrs. Aug, Mr. Penney & Mr. Link (attorney)

PLEDGE OF ALLEGIANCE – Michael Berding

PRESENTATIONS/RESOLUTIONS

A. 2020-2021 School Reopening Plan Year - Billy Smith

Mr. Smith presented the reopening plan for Fall 2020.

The District plans to welcome our students back for face to face instruction in August.

Remote learning opportunities will be available.

The District will continue to work with the Butler County Health Department for guidance regarding safety protocols.

The District will maintain the school calendar as passed by the Board of Education.

Face coverings will be highly recommended for students.

All staff will be required to wear a face covering when that are within 6 feet of a student.

A parent survey has been sent to all parents regarding remote learning.

Parents may choose remote learning for their child(ren) for one semester at a time.
Students will not be allowed to come in and out of remote learning.

Transportation will be provided and face coverings are recommended.

The District is still in the planning phase for lunch services.

Visitors and volunteers are discouraged in our classrooms. This should help minimize risk. If a visitor does enter the building, they will be required to wear a mask.

Recess will look differently as some restrictions will be implemented.

Field trips may be limited.

The District may have a frequently asked questions list for parent information regarding the reopening.

The Board had questions following the presentation that were answered by Mr. Smith.

Mrs. Shorter

She thanked Mr. Smith for the presentation. She appreciates that the District is making classrooms as safe as possible.

One idea is “cleaning” the air in the classroom. She would love to have an assessment of our buildings regarding air quality. She thinks that masks should be mandatory for all staff and students.

Response: Mr. Smith did reach out to area superintendents regarding air quality assessments and none of those superintendents are testing air quality.

Mr. Penney also reached out to his peers and received the same answers as Mr. Smith.

Mrs. O’Neal

She asked how long it will take staff to take their temperature.

Response: We may have to have several locations available.

She also asked if our teachers will also be remote learning teachers.

Response: It is too early to tell. The District is working in groups to finalize the plan.

She asked when parents will have to decide about remote learning.

Response: The decision will need to be made later this summer, possibly the end of July.

She asked about after school activities.

Response: The Ohio High School Athletic Association has set guidelines for athletes. The District is awaiting additional information for non-athletic activities.

Mrs. Shorter

Has the District looked at the students in choir?

Response: There have been no specific discussions about choir as of yet.

Mrs. Gundrum

She asked about the thermal scanners for temperature.

Response: The District has not looked into this yet.

Mr. Begley

He thinks it is prudent to continue discussion with other districts and the Health Department. It makes sense to be on the same page as similar sized districts.

He asked what the status of 1:1 program will be.

Response: There has been a delay of devices due to COVID-19. An arrival date of August 28th is possible.

Mr. Begley

He asked what the learning curve will be for students.

Response: The learning curve for high school students will be minimal. Staff have already participated in professional development and will continue this summer with more training.

Mr. Berding

He asked if there could be a possibility of having a classroom for mask wearing students only.

Response: It would be difficult for scheduling and probably next to impossible.

He asked if we require students to wear a mask and a student comes without one, how would that be handled.

Response: This would be a very complex issue.

SUPERINTENDENT'S RECOMMENDATIONS AND REPORTS

20-58 RESIGNATIONS/EMPLOYMENT – Mr. Martin

MOTION – Moved by Mr. Begley to approve the following

A. Personnel – Professional

1. Resignations

- a. Jay Bauer, Senior High, Intervention Specialist
(effective at the end of the day June 30, 2020; to accept another position within the district)
- b. Stormy Harding, Senior High, Math
(effective at the end of the 2019-2020 school year; for personal reasons)
- c. Robert Harris, Central, Intervention Specialist
(effective at the end of the 2019-2020 school year; for personal reasons)
- d. Brooke Woodrey, East, 5th grade Math/Science
(effective at the end of the 2019-2020 school year; for personal reasons)

2. Employment

- a. Jay Bauer, Central, Assistant Principal
(recommended for a new two-year administrative contract effective July 1, 2020 - June 30, 2022, for 203 days, on the professional administrative salary range 1 for a replacement position)
- b. Candice Griffin, Central, Intervention Specialist
(recommended for a new one-year limited teaching contract for the 2020-2021 school year, effective August 17, 2020; for a replacement position)

- c. Caroline Haynes, Senior High, Guidance Counselor
(recommended for a new one-year limited teaching contract for the 2020-2021 school year, effective August 17, 2020; for a replacement position)
- d. Donna Martin, Academy, Middle School ELA/Social Studies
(recommended for a new one-year limited teaching contract for the 2020-2021 school year, effective August 17, 2020; for a new position)
- e. Tessa Walsh, Central, 1st grade
(recommended for a new one-year limited teaching contract for the 2020-2021 school year, effective August 17, 2020; for a replacement position)
- f. Home Instructors 2019-2020 (including Summer 2020)

Danielle D'Angora
Meghan Draheim

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$30.69 per hour, effective for the 2019-20 school year.)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mrs. O’Neal

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mrs. Gundrum, Mrs. O’Neal & Mrs. Shorter

Nays: None

Motion Carried: 5-0

20-59 RESIGNATIONS/EMPLOYMENT – Mr. Penney

MOTION – Moved by Mrs. O’Neal to approve the following

B. Personnel – Support

1. Resignations

- a. Willie Bolden, Senior High, Custodian
(effective the end of the day June 30, 2020; for retirement purposes)
- b. Renee Boswell, District, Confidential Secretary I
(effective the end of the August 28, 2020; for personal reasons)
- c. Donna Martin, District, Bullying and Harassment Officer
(effective the end of the day June 30, 2020; to accept another position within the district)

- d. Kimberly Savage, Senior High, Secretary II
(effective the end of the day August 28, 2020; to accept another position within the district)

2. Employment

- a. Kimberly Savage, District, Confidential Secretary I
(effective August 31, 2020; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mrs. Gundrum

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mrs. Gundrum, Mrs. O’Neal & Mrs. Shorter

Nays: None

Motion Carried: 5-0

C. Items for Board Discussion

1. July 16 Board Meeting - Michael Berding

Mr. Berding enjoys coming to the building, but he is fine with the optional format.

Mr. Begley agrees with Mr. Berding.

Mrs. Shorter likes having the option for a remote meeting. She is more comfortable in her own environment. She would prefer to have the option.

Mrs. O’Neal respects everyone’s opinion. She looks forward to being face-to-face.

Mrs. Gundrum would like the option to join remotely. She is high risk and does not know about her decision for July yet.

Mr. Berding would like the Board to notify Mr. Smith by July 9th as to whether or not they will attend the meeting in person.

Mrs. O’Neal will attend in person on July 16th.

2. Bullying & Harassment Officer Job Description - Roger Martin

Mr. Martin would like to add Title IX Coordinator to the title and change the word “Officer” to “Specialist”.

3. Administrative Salary Range Chart - Roger Martin

Changing the title for the “Bullying & Harassment Officer” is the only change.

20-60 APPROVAL OF BOARD POLICIES/APPROVAL OF JOB DESCRIPTIONS/APPROVAL OF BULLYING & HARASSMENT SPECIALIST & TITLE IX COORDINATOR JOB DESCRIPTION/APPROVAL OF ADMINISTRATIVE SALARY RANGE CHART

MOTION – Moved by Mr. Berding to approve the following

D. Other Items for Board Action

1. Recommend approval of the following Board policies:
 - a. BDDDB - Agenda Format
 - b. BDDC – Agenda Preparation and Dissemination
 - c. GBRA – Family and Medical Leave Act Expansion
 - d. GBRAA – Emergency Paid Sick Leave

2. Recommend approval of the following job descriptions:

Chick-fil-A Advisor, Senior High
Hope Squad Advisor, Senior High (3)
Director, Associate, Senior High (2)
Performing Arts Center Manager, Senior High
Performing Arts Center Assistant Manager, Senior High
Pops Director, Senior High
Orchestra Assistant Director, Senior High/Freshman
Lacrosse Girls Assistant Coach, Senior High
Lacrosse Girls JV Coach, Senior High
Orff Ensemble Director, Elementary
Show Choir Director, Middle
Show Choir Assistant Director, Middle
Youth Coalition Advisor, Freshman
Youth Coalition Advisor, Middle
Youth Coalition Advisor, Senior High

3. Recommend approval of Bullying & Harassment Specialist & Title IX Coordinator Job Description
4. Recommend approval of Administrative Salary Range Chart

SECOND – Seconded by Mr. Begley

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mrs. Gundrum, Mrs. O’Neal & Mrs. Shorter

Nays: None

Motion Carried: 5-0

20-61 APPROVAL OF MINUTES/APPROVAL OF FINANCIAL REPORTS FOR MAY 2020/
APPROVAL OF THE 2019-2020 AMENDED APPROPRIATIONS RESOLUTION/
APPROVAL OF THE 2020-2021 APPROPRIATIONS RESOLUTION/DONATIONS/
DISPOSALS/APPROVAL OF THE RESOLUTION FOR SERVICES WITH BUTLER
COUNTY EDUCATIONAL SERVICE CENTER/APPROVAL OF FUND-TO-FUND
ADVANCES/APPROVAL OF FUND-TO-FUND TRANSFERS

MOTION – Moved by Mr. Berding to approve the following:

TREASURER’S RECOMMENDATIONS AND REPORTS

A. Recommend approval of the minutes of the following meetings:

May 21, 2020 – Regular Meeting
June 4, 2020 – Regular Work Session Meeting

B. Recommend approval of the financial reports for the month of May 2020.

C. Recommend approval of the 2019-2020 Amended Appropriations Resolution.

D. Recommend approval of the 2020-2021 Appropriations Resolution.

E. Recommend approval of the following donations:

1. A donation of a washer and dryer valued at \$1,294 from Dougie and Ray’s to Fairfield Academy.
2. A donation of \$6,703 from Fairfield Tempo Club to the Fairfield City School District to be used for instrument repairs.
3. A donation of \$500 from JamReads International Inc. to be used for school fees for needy students.

Total donations for 2020: \$26,800.00

F. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
8936	Audiometer	East Elementary
16300	Printer	North Elementary
19595	Wireless Slate	North Elementary
19596	Wireless Slate	North Elementary
20066	Handheld Response Unit	North Elementary
20203	Interactive Board	North Elementary
20951	Document Camera	North Elementary
20952	Wireless Slate	North Elementary
21582	Wireless Slate	North Elementary
21823	Netbook	North Elementary
23222	iPad	North Elementary
25217	Laptop	North Elementary
27217	Desktop	North Elementary

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27675	Desktop	North Elementary
28705	Desktop	North Elementary
28946	Desktop	North Elementary
29540	Desktop	North Elementary
29541	Desktop	North Elementary
29542	Desktop	North Elementary
29543	Desktop	North Elementary
29544	Desktop	North Elementary
29545	Desktop	North Elementary
29546	Desktop	North Elementary
29547	Desktop	North Elementary
29548	Desktop	North Elementary
29549	Desktop	North Elementary
29550	Desktop	North Elementary
29552	Desktop	North Elementary
29553	Desktop	North Elementary
29555	Desktop	North Elementary
29556	Desktop	North Elementary
29557	Desktop	North Elementary
29558	Desktop	North Elementary
29559	Desktop	North Elementary
29560	Desktop	North Elementary
29561	Desktop	North Elementary
29562	Desktop	North Elementary
29563	Desktop	North Elementary
29564	Desktop	North Elementary
29565	Desktop	North Elementary
29567	Desktop	North Elementary
29568	Desktop	North Elementary
29569	Desktop	North Elementary
29572	Desktop	North Elementary
29573	Desktop	North Elementary
29574	Desktop	North Elementary
29576	Desktop	North Elementary
29577	Desktop	North Elementary
29578	Desktop	North Elementary
29579	Desktop	North Elementary
29580	Desktop	North Elementary
29583	Desktop	North Elementary
29584	Desktop	North Elementary
29587	Desktop	North Elementary
29886	Laptop	North Elementary
29888	Laptop	North Elementary
6064	Mixer	South Elementary
199881	Bus #112	Transportation
199882	Bus #113	Transportation
199884	Bus #116	Transportation
199893	Bus #117	Transportation

199964

Bus #64

Transportation

- G. Recommend approval of the following resolution/agreement to provide services by the Butler County Educational Service Center to the Fairfield City School District:

**RESOLUTION FOR
SERVICES WITH BUTLER COUNTY EDUCATIONAL SERVICE CENTER**

WHEREAS, the Board of Education desires to enter into an agreement with the Butler County Educational Service Center ("BCESC") to provide services delineated in the Agreement pursuant to the Ohio Revised Code § 3313.845.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Fairfield City School District:

SECTION I

The Board of Education hereby authorizes and approves the Agreement with the Butler County ESC for the provision of services. BCESC shall furnish services to the Fairfield City School District ("FCSD").

FCSD agrees to pay the BCESC for the contracted services as listed in Appendix A and Appendix B of this Contract in the amount of \$2,854,024.34.

The Parties may agree through their designated representatives to modify the services and programs, subject to the availability of qualified staff and resources. If amended, a copy of the revised Summary of Services shall be signed by the Parties to this Agreement or their designees and shall supersede and take the place of any prior Summary of Services.

Modifications requiring an increase or decrease in staffing levels, services, programs and/or materials that occur after the start of the next school year are subject to the ability of the Butler ESC to reassign staff and redistribute services and materials without costs to the Butler ESC.

In the event the Board of Education requests a decrease in services, the Board of Education will remain responsible for all costs including but not limited to staff compensation and materials pending the completion of alternate staffing assignments and redistribution of services and materials to other clients of Butler ESC. The Butler ESC will not unreasonably delay staff reassignment or redistribution of materials.

Conditions of this agreement are subject to appropriate funding to the Butler County Educational Service Center to render said services.

This Agreement will be in effect for one school year, commencing July 1, 2020, and ending June 30, 2021.

Administration coordination for this agreement will be the responsibility of designated individuals of FCSD and the BCESC. These individuals will be responsible for the implementation and monitoring of this contract and will meet regularly to review the progress of the agreement.

This Agreement may not be amended, changed or modified in any respect whatsoever except in writing signed by all of the parties.

This Agreement constitutes and expresses the entire agreement and understanding between the parties concerning the subject matter of this contract. This Agreement will supersede all prior and contemporaneous discussions, promises, representations, agreements and understandings relative to the subject matter of this Agreement.

H. Recommend approval of the following fund-to-fund advances:

\$144,799.36

From: 001-0000 General Fund
To: 001-9059 Summer School
Purpose: Expenditures exceeded revenues for FY2020

\$12,941.47

From: 001-0000 General Fund
To: 018-950H Public School Support - Senior High
Purpose: Expenditures exceeded revenues for FY2020

\$147.09

From: 001-0000 General Fund
To: 018-956R Maintenance Pepsi Fund – Crossroads Middle School
Purpose: Expenditures exceeded revenues for FY2020

\$1,218.49

From: 001-0000 General Fund
To: 018-957W Public School Support – West Elementary
Purpose: Expenditures exceeded revenues for FY2020

\$5,621.09

From: 001-0000 General Fund
To: 200-921H Class of 2021 – Senior High
Purpose: Expenditures exceeded revenues for FY2020

\$18,767.54

From: 001-0000 General Fund
To: 200-950H Annual – Senior High
Purpose: Expenditures exceeded revenues for FY2020

\$249.81

From: 001-0000 General Fund
To: 200-953C Student Council – Compass Elementary
Purpose: Expenditures exceeded revenues for FY2020

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\$4,481.79

From: 001-0000 General Fund
To: 200-965R Library Activities – Crossroads Middle School
Purpose: Expenditures exceeded revenues for FY2020

\$821,345.23

From: 001-0000 General Fund
To: 300-950H Athletic Fund – Senior High
Purpose: Expenditures exceeded revenues for FY2020

\$3,771.00

From: 001-0000 General Fund
To: 300-951S Athletic Fund – Senior High Soccer Tournament
Purpose: Expenditures exceeded revenues for FY2020

\$70,748.22

From: 001-0000 General Fund
To: 300-953H Athletic Fund – Mercy Health Sports Medicine
Purpose: Expenditures exceeded revenues for FY2020

\$1,328.32

From: 001-0000 General Fund
To: 300-954F Athletic Fund – Freshman School
Purpose: Expenditures exceeded revenues for FY2020

\$7,247.95

From: 001-0000 General Fund
To: 461-9020 High Schools That Work FY20
Purpose: Waiting on payment

\$3,011.61

From: 001-0000 General Fund
To: 499-9020 School Psych Intern Grant FY20
Purpose: Waiting on payment

\$161,113.50

From: 001-0000 General Fund
To: 516-9020 IDEA Part B FY20
Purpose: Waiting on payment

\$86,307.71

From: 001-0000 General Fund
To: 551-9020 Title III LIEL FY20
Purpose: Waiting on payment

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\$5,912.27

From: 001-0000 General Fund
To: 551-9120 Title III IMM FY20
Purpose: Waiting on payment

\$115,964.62

From: 001-0000 General Fund
To: 572-9020 Title I-A FY20
Purpose: Waiting on payment

\$10,419.90

From: 001-0000 General Fund
To: 572-9120 Title I Neglected FY20
Purpose: Waiting on payment

\$2,046.95

From: 001-0000 General Fund
To: 587-9020 Early Childhood Special Ed FY20
Purpose: Waiting on payment

\$1,247.15

From: 001-0000 General Fund
To: 587-9120 Preschool Restoration Grant FY20
Purpose: Waiting on payment

\$46,276.39

From: 001-0000 General Fund
To: 590-9020 Title II-A FY20
Purpose: Waiting on payment

\$21,843.49

From: 001-0000 General Fund
To: 599-9020 Title IV-A FY20
Purpose: Waiting on payment

\$219,278.43

From: 001-0000 General Fund
To: 599-9220 Striving Readers Comp Literacy FY20
Purpose: Waiting on payment

I. Recommend approval of the following fund-to-fund transfers:

\$10,008.44

From: 020-9013 Compass Latchkey
To: 020-9009 Central Latchkey
Purpose: Expenditures exceeded revenues for FY20

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\$79,236.30

From: 020-9015 East Latchkey
To: 020-9001 District Latchkey
Purpose: Expenditures exceeded revenues for FY20

\$62,000.00

From: 009-9500 High School Fees
To: 009-9013 Compass Elementary Fees
Purpose: To fund fee account and correct negative balance

\$56,000.00

From: 009-9500 High School Fees
To: 009-9900 Central Elementary Fees
Purpose: To fund fee account and correct negative balance

\$18,986.54

From: 001-0000 General Fund
To: 300-950D Athletic Fund - Stadium Turf
Purpose: To correct negative balance

\$355,542.40

From: 001-0000 General Fund
To: 001-911A General Fund-Energy
Purpose: Transfer for bond payments

\$49,253.90

From: 001-911A General Fund-Energy
To: 003-911A HB264 Energy Bond Fund
Purpose: Balance to transfer for bond payments

\$183,266.15

From: 001-0000 General Fund
To: 300-954H Athletic Fund – Baseball/Stadium Field Fund
Purpose: To correct negative balance

\$1,348.28

From: 300-950H Athletic Fund – Senior High
To: 300-950W Athletic Fund – Wrestling Tournament
Purpose: To correct negative balance

SECOND – Seconded by Mrs. O’Neal

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mrs. Gundrum, Mrs. O’Neal & Mrs. Shorter

Nays: None

Motion Carried: 5-0

COMMITTEE REPORTS

A. Legislative Update – Balena Shorter

Senate Bill 164 allows flexibility for adjustments for this school year.

B. Butler Tech – Michael Berding

Administration has decided that July 1st is the deadline to decide for the large graduation ceremony.

C. Planning Commission – Brian Begley – No report

D. Student Achievement - Carrie O'Neal

Mrs. O'Neal congratulated the Fairfield High School students that were part of the Samsung \$100,000 physics team.

The following students were part of the team – Megan Barth, Kali Bell, Rockey Bell, Jada Boyer, Jack Cowan, Sarah Dance, Alex Dorst, Haley Durbin, Manju Katel, Dylan Luttrell, Jacob Moore, Darwin Russell, Bryce Torbeck, Julianne Wilkerson and Lindsay Wilson.

ANNOUNCEMENTS

July 16, 2020 - Board Meeting, 6:30PM, FHS Catherine D. Milligan Community Room

BOARD MEMBER COMMENTS

Mrs. Shorter

She thanked Mr. Smith for putting the plan for the 2020-2021 school year together. She has confidence in his leadership.

Mrs. Gundrum

She thanked Mr. Smith and the rest of the administration for putting the plan together with a lot of guidance from the state.

Mrs. O'Neal

She is glad that the Board is getting back together.

She appreciates all of the efforts for our students and staff. She thanked Mr. Smith.

Mr. Begley

He echoes the comments made. He knows Mr. Smith and his staff are doing all that they can to come up with a plan.

He wished everyone a good summer.

BOARD MEMBER COMMENTS (continued)

Mr. Berding

He asked everyone to please keep our community in your prayers.

He wanted to thank Denise Hayes for her leadership with the community event with the township police.

He congratulated Mrs. Shorter on her 20th wedding anniversary.

He wished Mrs. O'Neal a belated happy birthday.

20-62 EXECUTIVE SESSION

MOTION – Moved by Mr. Begley to recess to Executive Session at 8:08 pm to discuss the following:

The employment of public employees 121.22 (G) (1)

Collective Bargaining 121.22 (G) (4)

SECOND – Seconded by Mrs. Shorter

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mrs. Gundrum, Mrs. O'Neal & Mrs. Shorter

Nays: None

Motion Carried: 5-0

The Board resumed the meeting at 9:04 pm.

20-63 ADJOURNMENT

MOTION – Moved by Mr. Begley to adjourn the meeting.

SECOND – Seconded by Mrs. O'Neal

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mrs. Gundrum, Mrs. O'Neal & Mrs. Shorter

Nays: None

Motion Carried: 5-0

The meeting was adjourned at 9:05 pm by the President, Mr. Berding.

President

Attest: _____
Treasurer